



GUISELEY SCHOOL

25 May 2023

Dear Parent/Carer

The annual West and North Yorkshire UCAS Convention for Year 12 students will take place at **Leeds Beckett University, Headingley Campus, on Thursday 15 June**. This event is an excellent opportunity for students to find out about a wide range of different universities and courses direct from the providers themselves. The conference includes a range of optional presentations from different courses and careers, as well as stalls representing many different universities, colleges and organisations offering training programmes, who will be able to offer students advice and information.

In order to give our students the opportunity to attend this worthwhile event, we have booked enough places for all students at the convention. As it is a local event, we will not arrange transport from school. Instead we ask students to make their own way there from home and take responsibility for themselves, as we would an ordinary university open day.

We have been booked in to arrive at **12.30pm**, so students should ensure that they arrive in good time to register and book themselves on any optional presentations or workshops on arrival. The conference is free of charge.

On the day students must meet up with the supervising member of school staff (Mrs Button) at **12.30pm** at the registration point to register and check in.

Students who attend the exhibition will not be expected to come to school on that day. Any students who are not attending the conference should attend school as usual. Students should see their subject teacher for work, so that they can work independently in the Sixth Form work room. They must sign in using their ID card. Students who are registered to attend the trip, but do not check in with Mrs Button and do not attend school, will be considered as an unauthorised absence and the school will take the usual appropriate course of action.

Students will be asked to pre-register for the event, in school via UCAS, but school also require parental consent. To ensure that your child can attend, could you please follow the link below and complete the Consent Form by **Friday 9 June**. Whilst there is no charge for this event, **students without consent cannot attend**.

[Consent Form](#)

If you have any questions, please do not hesitate to contact me.

Yours sincerely

Louise Button
Deputy Director KS5

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