



One Minute Guide to Safeguarding & Child Protection at Guiseley School

At Guiseley School we are committed to the highest standards of Child Protection and Safeguarding. Our designated safeguarding team ensure that we have:

- A knowledgeable, well trained and vigilant staff team who understand 'it could happen here'
- Students who are knowledgeable about how to stay safe, how to manage risk and who to speak to if they, or someone they know, feel unsafe or at risk of harm
- Clear and robust systems that are underpinned by both local and national best practice
- Strong partnerships with local stakeholders including Local Authority, Childrens Social Work Services and West Yorkshire Police

Who are the Designated Staff?

- Mr Carney, Deputy Headteacher, is the **Designated Safeguarding Lead** and Ms Welbourne is the **Deputy Designated Safeguarding Lead**.
- We also have a number of other staff who have received enhanced training in order to support the wider work of the safeguarding and child protection team.

What happens if my child is at risk?

- Information will be recorded on the appropriate school systems and shared with appropriate members of staff. This is most likely to be either a member of the safeguarding team or a member of the pastoral team.
- Depending on the level of risk, or concern, your child will be spoken to by the most appropriate member of staff. A child's voice is at the heart of safeguarding practice, and so this will almost always be the first step.
- Depending on our assessment of risk, or the most appropriate next steps, we will then consider the following actions:
 - Safety planning and support for the child
 - Notify parents and discuss appropriate support
 - Notify or refer to other agencies, such as Childrens Social Work Services

Will parents be notified of all concerns?

- While we would always look to involve parents in planning to support child protection or safeguarding concerns, particularly where other agencies may become involved, there are times and circumstances where this may not be appropriate.

How do you ensure children know how to stay safe?

- We have a comprehensive PSHE programme that is delivered to all year groups, including Sixth Form, and covers all statutory expectations as well as what we consider to be emerging or upcoming priorities.

- Our PSHE programme is complimented by assemblies and form tutor inputs designed to promote key knowledge around how to stay safe and what to do in the event that you or someone you know does not feel safe.

How can my child report concerns?

- There are many different ways to report concerns around safety including:
 - A philosophy that you can talk to anyone – as every member of staff is trained to respond to, and record, all safeguarding concerns in the same way
 - Speak to any teacher or member of staff
 - Email info@guiseley requesting contact or a summary of your concern
 - Contact a member of the pastoral or safeguarding team on Teams
 - Email wellbeing@guiseleyschool.org.uk
 - Complete the Bullying Survey if the concern is bullying related

Where can I get more information on staying safe?

- A more detailed summary of Guiseley School's work on **safeguarding** can be found here: <https://www.guiseleyschool.org.uk/about-guiseley/safeguarding> and a summary of our work on **student wellbeing**, including links to approved support providers can be found here: <https://www.guiseleyschool.org.uk/students/wellbeing>

Who can I speak to if I am concerned about my child's safety?

- For general concerns, you can speak to a member of your child's pastoral team. This would include bullying, community based concerns or general wellbeing issues
- For more specific or significant concerns, you can ask to speak to a member of the safeguarding team
- If you believe your child is at immediate risk of harm you can contact Children's Social Work Services Duty & Advice Team on 0113 3760336 or West Yorkshire Police on 101 or 999 as appropriate

For additional information see the Guiseley School Child Protection & Safeguarding Policy which can be found here: <https://www.guiseleyschool.org.uk/about-guiseley/policies>